



City of Boulder City
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Boulder City, Nevada 89005
(702) 293-9203
www.bcnv.org
personnel@bcnv.org

CITY OF BOULDER CITY, NEVADA IS ACCEPTING APPLICATIONS FOR THE POSITION OF:

POLICE COMMANDER

Opening date: September 1, 2016
Closing date: September 26, 2016

Annual Salary: \$95,139.20

The Police Commander is responsible for planning, supervising, and reviewing the activities of personnel assigned. Supervision is exercised over sworn and/or civilian personnel. Work involves improvement recommendations for the department, budget, investigating citizen complaints about Police personnel conduct and services. Conducts internal investigations. Serves as the Incident Commander responsible to direct and/or control Police resources during major events or emergencies. Interacts with community organizations and represent the Police Department on committees and/or boards. Coordinates activities with other law enforcement agencies and participates in citywide projects and/or programs. The Police Commander recommends comprehensive goals and objectives and is responsible for their implementation and results achieved. This class is responsible for performing other related duties as required.

REPRESENTATIVE DUTIES:

- Manages the work of sworn and non-sworn personnel positions in the police department
- Assists Police Chief in the development, implementation, and maintenance of internal policies, procedures, and practices
- Works closely with Police Chief to write, revise, communicate, and effectively execute departmental general orders and policies

- Directs personnel resources to accomplish department goals and objectives
- Investigates, analyses and reports upon employee performance and misconduct and makes recommendations for corrective action
- Manages criminal and non-criminal case loads. Conducts proper investigative and interview techniques, including processing of crime scenes, rules of evidence, court system and proper courtroom procedures, search and seizure laws, and federal and state asset forfeiture procedures
- Assist with budget preparation and administration
- Assumes command of the police department in the absence of the Police Chief when assigned by the City Manager
- Supervises, trains, evaluates, and directs the work of department personnel
- Ensures compliance with local, state and federal regulations pertaining to the department
- Conducts positive and meaningful interactions with the public and effectively represents the department with other public and/or private to coordinate activities and resolve problems
- Develops safety, crime awareness and crime prevention education initiatives
- Identifies and evaluates process improvement initiatives, formulates proposals and makes recommendations based on cost analysis and supporting data/research
- Fosters a team environment and maintains employees informed of department performance and/or issues
- May conduct background and/or internal investigations for other city departments
- Other duties as assigned

REQUIRED EDUCATION AND EXPERIENCE:

Any combination equivalent to: Graduation from an accredited college or university with a Bachelor's Degree in a job-related field, and a minimum of eight years law enforcement experience to include at least three years' experience at a rank equivalent to Police Lieutenant or above. Must also have investigative experience in conducting internal investigations.

LICENSES: Valid State of Nevada Motor Vehicle Operator's License: Valid Category 1 Nevada Peace Officer Standards and Training Certificate (POST). Ability to obtain all working certifications required of a Police Officer.

Knowledge of:

- Police administration theories and practices – budgeting, training, personnel management, organizational techniques, motivation and communication techniques
- Federal, state, and City laws affecting police department operations and activities
- Police, traffic, investigations and administrative support principles, tactics and procedures
- City of Boulder City policies, procedures, operations, and general orders
- Labor and inter-personal relations
- Principles and practices of supervision
- Internal investigations practices, policies and relevant statutes

Ability to:

- Effectively command and lead employees in police policies, procedures and activities
- Set objectives and evaluate organizational performance
- Evaluate programs, improve productivity and perform cost/benefit analysis
- Develop and motivate employees, particularly supervisory personnel
- Think and act quickly in emergencies
- Interpret laws and regulations
- Maintain use and care of weapons
- Perform first aid
- Communicate orally and in writing both in person and over the telephone
- Work as part of a management team
- Plan, supervise and coordinate the work of subordinates; conduct studies of operational problems and needs and prepare accurate reports
- Establish and maintain effective working relationships with members of other jurisdictions, supervisors, employees and the public
- Maintain required POST certification
- Speak effectively in public

Working Conditions: Law enforcement environment, subject to adverse weather conditions, hazardous materials, injury related to law enforcement activities.

Benefits:

- Medical, dental, vision, and life insurance

- Ordinary Nevada Public Employees Retirement System retirement, with five-year vesting
- Vacation, sick and bereavement leave
- 11 ½ paid holidays each year with an additional floating holiday
- Optional benefits such as tuition reimbursement program, supplemental insurance, and deferred compensation plan.

The most highly qualified applicants will be contacted (via e-mail) and asked to continue in the recruitment process.

Qualified applicants should complete a City of Boulder City application form at <http://www.bcnv.org/Careers>

Appointment subject to complete background investigation and physical examination.

The pool of qualified candidates derived from this recruitment may be used to fill more than one position.

NOTE: THIS IS AN AT-WILL POSITION. THIS CLASS IS EXEMPT UNDER FLSA PROVISIONS.

The City of Boulder City is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodation to qualified individuals. The City of Boulder City encourages both incumbents and individuals who have been offered employment to discuss potential accommodations with the employer.

AN EQUAL OPPORTUNITY EMPLOYER
“CLEAN GREEN BOULDER CITY”